

150 YEARS



**WAIPA DISTRICT
COMMEMORATIONS
1864 - 2014**

Grant Information and Criteria

In 2014 Waipa District Council will commemorate the 150th year since the formation of the district. The council has funds available to support events and activities to be held within the district boundaries that support the 150th Waipa District Commemorations.

Applications are sought from community groups to wish to undertake an activity to promote, support, educate or entertain the community during the period of commemorations and celebrations.

Funding will be available for events and activities to be held within the 150th District Commemorations period from Waitangi Day, 6 February 2014 to Boxing Day Races, 26 December 2014.

CRITERIA:

1. All events must be held within the Waipa district boundaries.
2. Applicants must display the 150th commemorations logo at the event and on their event promotional material including, but not limited to, posters, tickets, flyers, websites, advertising.
3. The organisation applying for funding must be non-profit and be providing an activity for the benefit of the wider community.
4. Grants cannot be awarded from other council funds - District Promotions Fund and the Community Board Grants - for the same purpose (event or activity).
5. Funding will only be provided to part-fund an event or activity. Applicants must provide evidence of other funding support.

INFORMATION:

1. Funding will be available in two funding rounds – **Round 1** closes Friday 16 August 2013 and **Round 2** closes Friday 13 June 2014. Applicants who miss the first application closing date can apply at the second round of funding.
2. The District Promotion Fund committee, supported by representatives of the Te Awamutu and Cambridge Community Boards and Pirongia Consultative Committee, will meet mid- August 2013 and mid-July 2014 to assess applications, and applicants will be informed by mail of the outcome of their funding request.
3. To receive a digital copy of the commemorations logo, please make your request by email to: andrea.duncan@waipadc.govt.nz
4. Successful applicants will need to forward a Tax Invoice for their grant if they are GST registered. (GST will be added to the granted amount).

**APPLICATIONS MUST BE RECEIVED AT WAIPA DISTRICT COUNCIL
BY 5.00PM, 16 AUGUST 2013 FOR ROUND 1, OR 13 JUNE 2014 FOR ROUND 2**



150th Waipa District Commemorations Fund Application Form

Waipa District Council, Private Bag 2402, Te Awamutu 3840
Phone: 0800 924 723 | Fax: 07 872 0033 | Web: www.waipadc.govt.nz | Email: events@waipadc.govt.nz

Please read the Grant Criteria and Information before completing this application.

1. Applicant Details

Organisation's legal name:

Contact person:

Postal Address:

Daytime Phone number:

Email :

2. Funding Details

2.1 Outline the activity that you are planning to promote the 150th Waipa District Commemorations (including the date and venue):

2.2 How will you display the 150th commemorations logo (*see logo on front cover*)?

2.3 Amount of financial assistance you are applying for:

Amount Requested

\$

4. Financial Details

4.1 What is the legal status of your organisation?:

Charitable Trust Incorporated Society

Other

4.2 Is your club/organisation GST Registered?: Yes No

If Yes, your GST Number:

(GST will be added to grants of GST-registered groups, and payment made to successful applicants on receiving their Tax Invoice for the grant)

4.3 What other funding will you be using to support your event or activity?

NB: If the project does not proceed, funds are to be reimbursed to council.

5. Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our club/organisation is correct.

We consent to Waipa District Council collecting the personal contact details provided, and retaining and using these details. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Name of person completing form:.....

Signed : Date:

Position in Organisation:

Daytime Contact Number:

Alternative contact person:

Signed: Date:

Position in Organisation:

Daytime Contact number:

The above persons may be contacted during the day by the grants administrator or grants assessment committee members if clarification of information is required.

If you would like help or advice in completing this form contact council's Community Liaison Officer,

Andrea Duncan

Phone 07 823 3841 (Cambridge), 07 872 0483 (Te Awamutu)

Email andrea.duncan@waipadc.govt.nz

Please return completed form to:

Community Liaison Officer

Waipa District Council

Private Bag 2402

TE AWAMUTU 3840

Council Office locations for hand delivery:

101 Bank Street

TE AWAMUTU

23 Wilson Street

CAMBRIDGE

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